

BEHAVIOUR POLICY

**Bloxwich
Academy**

DRAFT

September 2018

Review date: July 2021

Review led by I.Chamberlain (Deputy
Headteacher)

This policy should be read in conjunction with the following school policies:

- Child Safeguarding
- Anti-Bullying
- E-Safety
- Use of Control and Reasonable Force
- Attendance
- ICT Acceptable Use
- Complaints
- Equality and Diversity Policy
- Bloxwich Academy Prospectus and Induction Booklet

BEHAVIOUR POLICY

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Bloxwich Academy aims to provide the highest quality education, maintaining a disciplined, caring environment in which **teachers can teach and pupils can learn**. Our Behaviour Policy rests on a set of shared values:

- The right of all members of the school and wider community to be treated with dignity and respect
- The right of all members of the school and wider community to be safe and secure at all times from any threat to their personal well-being
- The right of all members of the school and wider community to work in a clean, well-resourced and well-cared for physical environment

The most important principle of our Behaviour Policy is that we should all treat each other as we ourselves would wish to be treated. We encourage respect for all, making sure our words and actions do not cause inconvenience or offence to anyone. Bloxwich Academy's Home School Agreement encompasses our shared values and is signed by parents, pupils and school (Appendix A).

On admission to the school, all parents and pupils sign the school's Home-School Agreement (Appendix A) and agree to support the school in this regard. In order to safeguard their own rights and the rights of others, it is necessary for all members of the school community to accept a number of responsibilities.

This policy should be read alongside the school's Safeguarding, Anti-bullying and Use of control and reasonable force policy.

Code of Behaviour/Conduct

The school's Behaviour Policy sets out to clarify the responsibilities which are shared by everyone involved in the community of Bloxwich Academy. The policy relates specifically to the following areas of school life and pupil behaviour in the wider community:

- Respect for others, through good manners, acceptance of differences, and the ability to work cooperatively with and alongside other pupils and staff and in the local community
- Respect for property, the school and the wider community, through care for the environment, personal possessions and school equipment
- Honesty and fairness in relationships with pupils and staff, and contributions to the community
- Pupils take responsibility for their own learning, progress and behaviour
- Pupils behave in a manner which allows other pupils to enjoy their learning experiences and is appropriate to a place of work and their school environment
- Excellent attendance and punctuality
- Pride in appearance and personal hygiene
- Compliance with the school in terms of uniform, appearance and expectations (please refer to the school's Prospectus and website)
- Good personal organisation
- Effort and commitment towards academic achievement, and constructive participation in all aspects of school life
- Effort and commitment towards the development of positive social and working relationships with staff and pupils in school, and in the community

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In summary, the school Behaviour Policy aims to:

- Promote self-discipline and proper regard for authority; encourage good behaviour and respect for others
- Help pupils develop confidence in their skills and abilities; foster in pupils the organisational skills they will need in order to apply their abilities effectively in supporting their lifelong learning
- Encourage pupils to work hard, and show effort and persistence with tasks which are challenging
- Develop pupils' social and interpersonal skills, and enable them to get along well with their peers and with adults
- Safeguard each pupil's happiness and emotional and physical well-being, and ensure the highest standards of personal achievement for all

In line with Bloxwich Academy's Behaviour Policy, pupils may be sanctioned for:

any misbehaviour when a child is:

- taking part in any school organised or school related activity;
- travelling to and from school;
- wearing school uniform;
- in some other way identifiable as a pupil at the school.

misbehaviour at any time, whether or not the conditions above apply that:

- could have repercussions for the orderly running of the school;
- poses a threat to another pupil or member of the public;
- could adversely affect the reputation of the school.

Persistent Disruptive Behaviour

Persistent disruptive behaviour that impacts upon the learning of other pupils at Bloxwich Academy will not be tolerated and may result in permanent exclusion.

Peer on peer abuse

Peer on peer abuse as defined in the Safeguarding and Anti-bullying policies will not be tolerated. Pupils who abuse others will be responded to in a way that meets their needs as well as protecting others within the School community through a multi-agency risk assessment. We ensure that the needs of children and young people who abuse others will be considered separately from the needs of their victims. Pupils will be punished for perpetrating peer abuse where appropriate.

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Isolations and Exclusions

Bloxwich Academy follows the DfE guidance on exclusions https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/641418/20170831_Exclusion_Stat_guidance_Web_version.pdf 'Exclusion from Maintained Schools, Academies and Pupil Referral Units in England' (September 2017).

Only the Headteacher or, in his absence, a senior member of staff acting in his authority, can exclude a pupil from school.

Bloxwich Academy will endeavour to put support strategies in place to ensure that a pupil is not in danger of being permanently excluded.

Through consultation with teaching and support staff, the pastoral team will implement targeted intervention for pupils. This is to support pupils who may be identified as having specific behavioural difficulties; this may include time spent in the Satellite Centre or referral to the School counsellor.

Exclusions and isolations are used:

- As a sanction for inappropriate behaviour
- To remove a child from school to protect other children/staff
- To ensure learning continues for other pupils
- To reinforce the high standards of the school
- To improve a pupil's behaviour

Exclusion is a serious sanction and should have a salutary effect on other pupils as well as the offender. As an alternative to exclusion, pupils may be placed in the 'Satellite centre' which is the academy's own school referral unit where pupils are educated separately from pupils in mainstream lessons. Alternatively, pupils may be issued an 'isolation' for a period of time (up to 3 days) where they are set work and supervised away from their mainstream class. Wherever appropriate, external agencies may be involved to support a pupil. Pupils are expected to serve their full time in the isolation room successfully.

Exclusion from school is most effective when:

- Pupils are excluded to work at home (work will be provided)
- Parents support the exclusion with sanctions at home, for example with withdrawal of privileges, grounding during the exclusion period. Parents are also expected to ensure that their child is not in a public place during school hours as this may incur a penalty notice from the Local Authority.

It is not always possible to follow a range of sanctions. Serious situations, albeit a first time offence for a pupil, could result in a permanent exclusion.

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Managed Moves

Pupils who continue to experience behavioural issues, despite a range of interventions and pastoral support strategies being implemented, may be taken to the Walsall Inclusion Partnership (WIPS) meeting to arrange a 'managed move'. This process will only be implemented with parental consent. Managed moves will be considered under the following circumstances:

- A pupil persistently fails to follow the school's Behaviour Policy despite the tiered intervention/ support outlined in the Behaviour Policy
- A pupil is involved in a serious breach of the school rules and their actions have put the safety of staff and/or other pupils at risk
- A pupil has reached multiple fixed-term exclusions and/or isolations
- A pupil who is at risk of permanent exclusion

Allegations about a Member of Staff

Any allegation that a pupil may make about a member of staff is considered most serious and the investigation into such situations would be conducted by Leadership. If through investigation it is found that a pupil has made a malicious allegation about [a member of staff](#) the following action will be taken:

- A fixed term exclusion for the pupil will be imposed.
- The pupil may be removed from the teacher's lessons to work with another member of staff. This decision will be made with the member of staff concerned.
- Staff will be reminded of procedures to keep themselves safe and not be alone in the company of or have conversations with the pupil on their own.
- If the pupil makes a second malicious allegation against a member of staff, permanent exclusion will be considered.

Permanent Exclusion

A permanent exclusion of a pupil may be considered:

- in response to a serious breach or persistent breaches of the school's Behaviour Policy; or
- where allowing a pupil to remain in the school would seriously harm the education or welfare of the pupil or others in school.

Power to Search Without Consent

Bloxwich Academy uses the following document for advice: 'Searching, Screening and Confiscation, January 2018 by the Department for Education https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/674416/Searching_screening_and_confiscation.pdf

Bloxwich Academy will not tolerate any dangerous items brought onto school site. If it is deemed that items threaten the safety or well-being of any member of the school or wider community these items will be confiscated and the police may be involved.

Any found item(s) will be handed over to the police and the Permanent Exclusion of the pupil will be considered.

Legislation allows Bloxwich Academy Leadership to search pupils without consent if it is believed that a pupil has brought into school any prohibited item(s). Prohibited items could include such

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things as; weapons, knives, alcohol, illegal drugs, stolen items. **The list is not exhaustive.**

Our ability to discipline pupils and maintain an orderly and safe environment in school can, on occasion, rely on the confiscation of items from pupils. Any item that is confiscated is placed in a 'Quarantined Property Envelope' and placed in the school safe. Depending on the circumstances of the confiscation, an arrangement may be made for the pupils to either take the item home at the end of the school day, or for parents to collect the item(s) from school reception. If a **confiscated item is not collected within 4 weeks, the items may be disposed of. Any prohibited items that are confiscated may be disposed of at the school's discretion.**

Mobile Phones

Please see our E-Safety Policy.

Bloxwich Academy is a **No Mobile Phone** site for Years 7-11. If a pupil brings a mobile phone into school, it will be confiscated for the remainder of the day. If a phone is confiscated on more than one occasion, the phone may be kept overnight and parents requested to collect it. If required, legislation allows school Leadership team to search the contents of a mobile phone, brought into school by a pupil, without parental consent, if consent is given by the pupil. Please refer to pages 3 and 4 of 'Searching, Screening and Confiscation, January 2018' by the Department for Education. If parents are not happy with any actions taken, they should refer to the school's complaints procedure, which can be found on the school website.

Drugs

Aims

- To encourage our pupils to develop knowledge and skills to make informed and responsible choices
- Pupils understand how to stay healthy

Objectives

- To promote pupils' self esteem and confidence
- To challenge attitudes that pupils may have regarding substance use and misuse
- To provide pupils with the skills that they might need to avoid the misuse of drugs
- To persuade those who are experimenting with or misusing drugs to stop
- To ensure that all pupils at Bloxwich Academy are aware that we do not allow drugs on site
- To provide information
- To provide opportunities for those pupils who are using drugs or have family members who misuse drugs to engage with agencies.

Definition of Drugs

Drugs are any substances which cause chemical and other changes to the mind and body.

Legal drugs include medicines, alcohol and tobacco.

Illegal drugs are classed under the Misuse of Drugs Act 1971 including Class A, B and C Drugs.

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Illegal Drugs

It **MUST** be noted that any pupil bringing illegal drugs on site, or anything **suspected** to be drugs, will be permanently excluded. The school will automatically contact the police in any drugs related incident.

A referral will be made to Children's Services if a child is suspected of taking drugs.

Parents will be contacted on the same day in any drugs related incident where practicable and safeguarding procedures will be invoked in drug related incidents where a child is at risk.

Any member of staff concerned about a pupil and drugs misuse must immediately contact the child's Head of House or Leadership.

Counselling and/or further support on the effects of drugs is available.

Legal Highs

So called 'legal highs' contain chemical substances which produce similar effects to illegal drugs. Some of these items have been legal in the past but with the Psychoactive Substances Act coming into effect in Spring 2016, none of these drugs are legal. All of these items will be treated as illegal drugs resulting in a permanent exclusion.

Should a pupil be found on the school site under the influence of drugs or alcohol, the school will contact parents immediately and may contact Children's Services. Parents will be expected to collect their child immediately. The school will reserve the right to inform the Police and/or consider a permanent exclusion depending upon the circumstances.

Prescribed Medication

Medicines which are prescribed by doctors for illnesses are to be handed into reception if they are brought into school and a form completed by parents. Thus, no child should carry any drugs on their person in school.

Tobacco

It is illegal to smoke under the age of 18. Smoking in a public place is also against the law. Any pupil found smoking on school premises, or off school site in uniform, or caught in possession of tobacco will receive a warning letter to parents and an isolation. A repeat offence will result in an exclusion.

Smoking cessation advice can be provided for pupils.

Alcohol

Pupils are **not** allowed to bring or consume alcohol on the school site. If alcohol is brought or consumed on the school site parents will be contacted and expected to come into school immediately. This may result in an exclusion. Pupils suffering from the effects of alcohol will be supervised until parents attend to collect them. The school will exercise discretion as to whether medical attention or a referral to Children's Services is required.

Counselling and/or further support on the effects of alcohol will be offered.

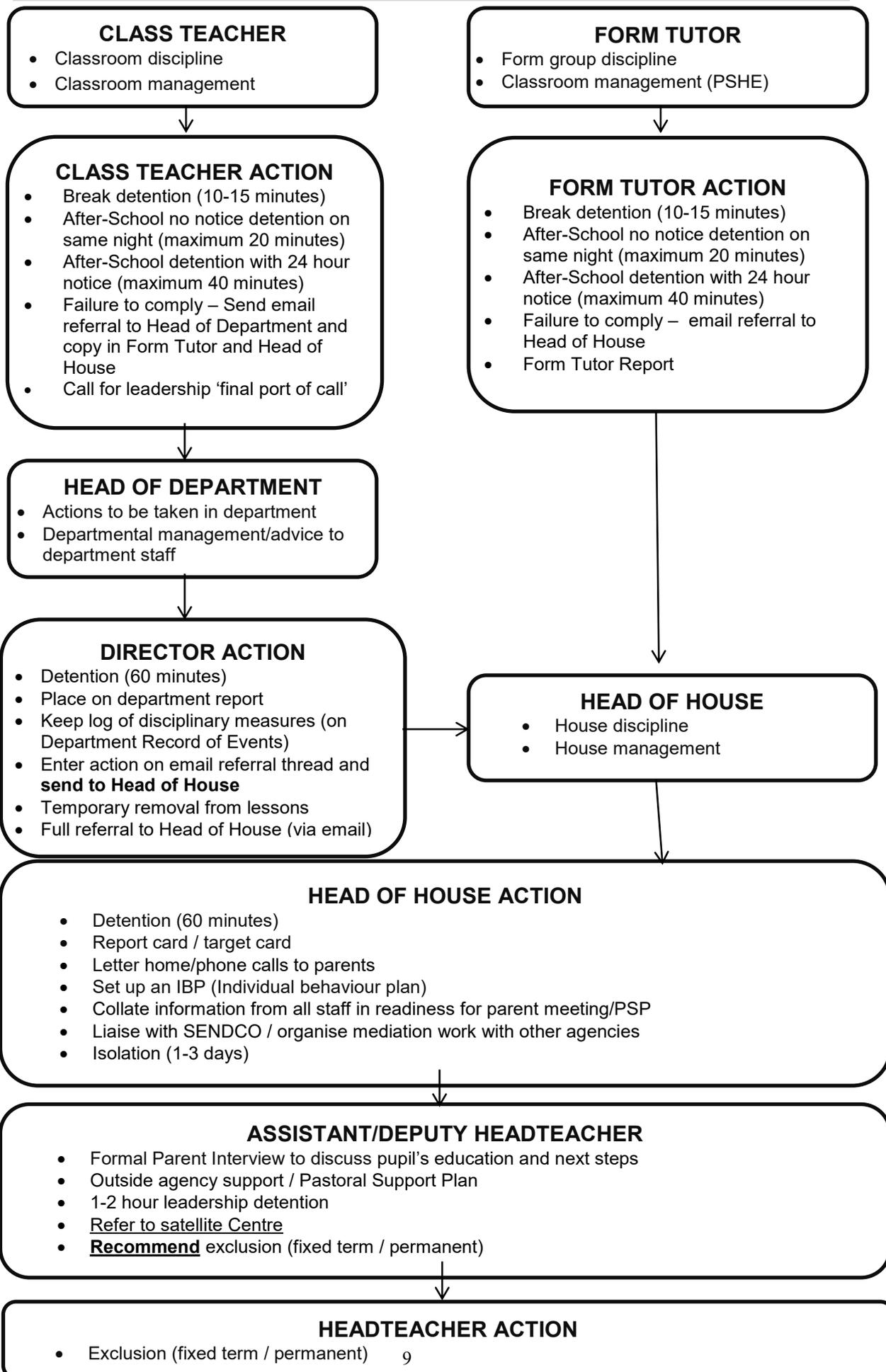
Drugs education takes place in:

- Key Stage 3, 4 and 5 PSHE.
- Science, where pupils consider biological information and health and safety issues.
- English, where drugs issues arise in text.
- Religious Education and other areas of the school curriculum where moral issues surrounding drugs are discussed.

(This list is not exhaustive)

Behaviour Referral Flowchart

Inform the Form Tutor and enlist his/her support



REFERRAL EMAILS

All email referrals must contain the following information:-

- pupil name(s) involved in the incident/matter
- Form groups of each pupil involved
- Date and time of incident (if written the day after the incident)
- Clear outline of the issue/incident
- Any actions taken so far

All emails should be written in a formal manner and should be a factual record of the incident/issue. They should **not** contain any personal opinions on the incident/issue.

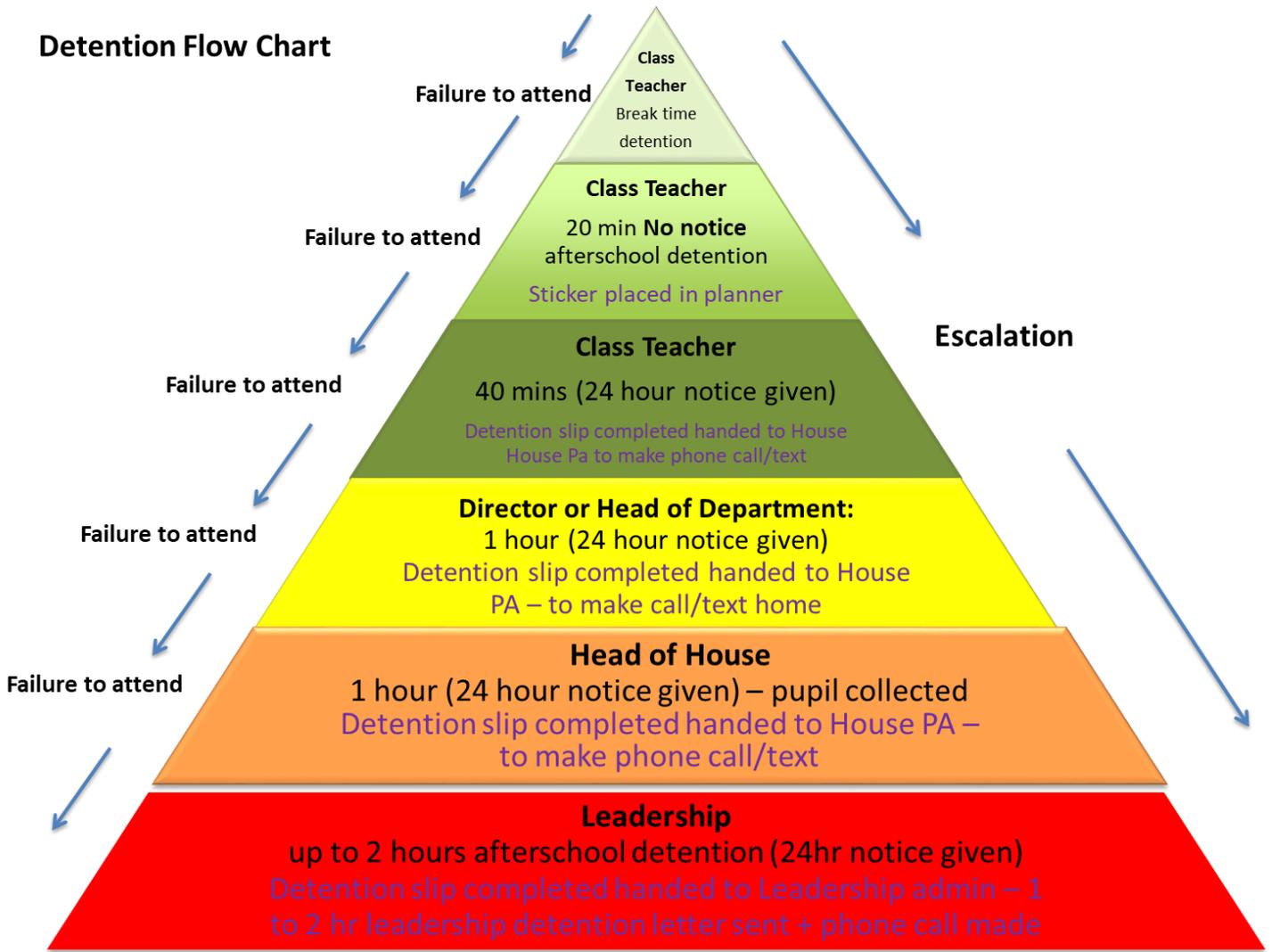
Following the referral directors/Heads of department, Form tutors or Heads of House should respond with action taken to outline the sanction implemented or the supportive measure taken.

Heads of House will copy the relevant members of leadership into the email chain where they feel appropriate.

ALL INFORMATION MUST BE COPIED TO HEADS OF HOUSE AND HOUSE PA

PLEASE NOTE ALL INFORMATION WILL BE PLACED ON PUPIL FILE AND RECORDED ON PUPIL BEHAVIOUR LOGS

Detention Flow Chart



Home-School Agreement

School

We aim to provide a happy and safe environment in which all the children and staff are encouraged to develop to their full potential. To aid this we will:

- Provide a broad, balanced and well taught curriculum to meet the needs of your child.
- Encourage your child to be polite, kind and considerate to others at all times.
- Set, mark and monitor appropriate homework based on our Homework Policy.
- Keep you informed about your child's progress and any concerns that affect your child's work or behaviour.
- Provide a report on your child at least once a year.
- Be welcoming to parents and offer you opportunities to become involved in school life.
- Let you know about school activities through regular communications.
- Use Rewards and Sanctions in order to maintain a caring and supportive environment and to commend high standards and achievements.

Signed _____

(Headteacher)

Parents

As a part of the partnership with the school I/we will:

- Ensure that my child wears correct uniform and brings the required equipment for school.
- Ensure that my child attends school regularly and on time.
- Let the school know the reasons for any absence.
- Not take holidays during term time.
- See that my child completes any homework, on time, that is set and sign the pupil planner every week.
- Inform the school about any concerns or problems that might affect my child's work or behaviour.
- Attend Progress and any other meetings to discuss my child's progress and welfare.
- Encourage my child to follow the school's Reward Scheme. Ensure my child follows Bloxwich Academy's Code of Behaviour found in the Behaviour Policy and pupil planner.
- Support Bloxwich Academy policies.

Signed _____ *(Parent/Guardian)*

Child

I agree to help my parents and the school. I will:

- Attend regularly
- Wear uniform correctly, bring equipment and a school bag.
- Follow the school's Reward Scheme and Code of Behaviour/Conduct.
- Complete homework that is set for me and hand it in on time.
- Be sensitive to others in and around school.
- Complete work to the best of my ability.

Signed _____ *(Pupil)*