Ref: EarlyDrop/4&5/noc



Friday 25th September 2020

Dear Parent/Carer,

Firstly, I would like to thank you for your continued support with our efforts to create a safe environment. I am also most grateful for your patience whilst we have been refining how best we reorganise the Academy to meet Government guidance.

As promised, we now plan to offer support for families who have been the most affected by the staggered start and end times to the Academy day.

Our records show that you have a child in Year 4 or 5 for whom you have a wait time of at least 20 minutes at the start of the day, due to a sibling in another year group having an earlier start time. We would therefore like to inform you that as of *Monday 28th September*, you are invited to drop your child in Year 4 or 5 at the Main Reception from **8:30 am** onwards.

They will then be escorted to a supervised venue, where they will have opportunity to join in with structured activities, until the rest of their class arrives at 8:55 am. Please also be assured that they will only mix with other children from their bubble in this location, which will also be subject to our current enhanced cleaning procedures.

I hope that this will help to make for an easier morning drop-off routine for your family, particularly as the cooler weather begins to set in.

We welcome any feedback about your feelings on the current arrangements, so please do come and speak to myself, or a member of Senior Leadership, if you feel we can further improve how we keep our Academy running smoothly and safely for everyone.

Yours sincerely,

Mr. Kirkham

Bloxwich Academy Primary

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Deputy Headteacher





