SEA/PG/da/Weduc

19th July 2023



Dear Parent/Carer

I trust this letter finds you safe and well.

As you will be aware, we are always looking for more effective ways to keep our parents informed and engaged in their child's learning journey. With new technology constantly being released, it's important that we provide you with the most effective, yet simple to use tools available.

We are excited to announce that we have now invested in Weduc, a new digital communication and engagement tool that has been designed specifically to improve the way that parents/carers and school staff communicate.

From September 2023 Weduc will replace our existing communication and WisePay payment system. Any money in your child's WisePay account will be automatically transferred to your new Weduc account.

All parents/carers will receive a welcome email/SMS followed by an enrolment message, please follow the guidance below to set up your account.

In order to benefit from this new tool please follow the simple steps outlined below. Instructions for Android/ iPhone devices:

Step 1: Download the Weduc app onto your phone/tablet via your relevant App store. Step 2: Once downloaded, open the app and click the "Enrol" link at the bottom of the login screen.

Step 3: Enter your unique enrolment code and follow the in-app, step by step instructions to complete your registration. Enrol Code – **please see separate email/SMS**.

If you do not have access to a smart phone you can register via a web browser using the 5-step process outlined below.

Step 1: On an internet enabled device type the enrolment link in your web browser. <u>https://app.weduc.co.uk/bloxwich</u>.

Step 2: Enter the unique enrolment code and click "Enrol". **Please see separate email/SMS**. Step 3: Enter your email address and mobile phone number, then click "Confirm".

Step 4: On completion of step 3 an activation email will be sent to your registered email address. Follow the instructions within this email to activate your account and set your password.

Step 5: Log on to Weduc using your newly created login details. If you have any questions or need support in setting up your account then please contact the school.

We look forward to communicating with you more effectively using our new Weduc App.

If you have any queries, please email <u>postbox@bloxwichacademy.co.uk</u>.

Yours sincerely

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