

JT/AWO/SMA//da

Wednesday 3rd September 2025

Dear Parents/Carers

As we start a new academic year, I would like to take this opportunity to outline our expectations regarding the equipment that your child should bring to school each day. We believe that being prepared is essential for a successful learning experience, and having the right tools is a crucial part of this.

At the beginning of the year, every pupil will receive a pencil case stocked with the necessary equipment for their school day. This will include two pens (black or blue), a green pen, a ruler, a pencil, and a rubber. Ensuring that your child is equipped with these items is vital for their daily activities and learning.

To support this, our staff will utilise 'stationery trays' that contain all the required stationery. Form Tutors will consistently check pupils' equipment during Form Time each morning. It is imperative that pupils display their planners and equipment on their desks as they enter the classroom. This routine will help reinforce the importance of being prepared and organised.

We kindly ask that you review the list of equipment provided to your child and ensure they are fully equipped each day. If any items are missing, our Form Tutors will follow a systematic process to address this:

1. They will log missing equipment in our Class Charts system, creating a record for our Reprographics team to charge the pupil for the item.
2. If a pupil does not have the required equipment, they will be provided with the necessary items from the stationery tray, which will also be logged for charging purposes.

We appreciate your support in reinforcing these expectations at home. Together, we can ensure that our pupils are prepared for a productive and successful year ahead.

Should you have any queries please contact us via postbox@bloxwichacademy.co.uk or contact your child's Head of House.

Thank you for your support.

Yours sincerely



Mr Till

Headteacher



Bloxwich Academy

www.bloxwichacademy.co.uk



Bloxwich Academy Secondary
Leamore Lane
Bloxwich, Walsall
West Midlands
WS2 7NR



Matrix
Academy Trust
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01922 710 257



Bloxwich Academy



@bloxwich_academy



postbox@bloxwichacademy.co.uk

