



Ref: mobilephones/agb

3<sup>rd</sup> February 2026

Dear Parents and Carers,

We are writing to inform you of a revised school procedure regarding children bringing mobile phones onto the school premises.

As always, any **pupil who brings a mobile phone to school must hand it in to the school office at the start of the school day**. The phone will be securely stored and returned to the pupil at the end of the day.

To help us manage this process safely and consistently, we ask that you complete the section below to indicate the day(s) on which your child will be bringing their mobile phone to school.

If your child is scheduled to bring their phone on a particular day and does not hand it in to the school office, we will contact you as the parent/carer to confirm whether your child has their mobile phone with them.

Please note if your child does not have this letter returned signed, they will not be allowed to bring phones onto the site.

Please tick the appropriate boxes below and sign to give permission for the school to contact you if needed.

Yours sincerely,

Ms S. Shepherd  
Headteacher

#### Consent Form – Mobile phone

Pupil Name: \_\_\_\_\_ Class: \_\_\_\_\_

**Days my child will bring a mobile phone to school (please tick):**

Monday     Tuesday     Wednesday     Thursday     Friday

#### **Parental Permission**

I give permission for the school to contact me if my child does not hand their mobile phone into the school office on the day(s) indicated above.

Parent/Carer Name: \_\_\_\_\_ Signature: \_\_\_\_\_

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